

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT
October 6, 2021**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, October 6, 2021 at MetroLINK's Centre Station at 1200 River Drive in Moline, IL at 1:00 PM with Chairperson Baecke presiding. Acting Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Maria Ontiveros – Moline
Melinda Thorngren – Silvis
Dave Krouth - Milan

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Chelsey Hohensee – Manager of Operations
Colleen Kasbohm – Director of Finance
Greg Meldrum, IT Technician
Devon White – Information Systems Coordinator
Ralph Beswick, Director of Operations
Ben Castro - Transportation Planner
Josh Hatler – Project Planner
Tearani McDonald – Data Clerk
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Public with Business Before the Board

None

Approval of Minutes

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, that the Minutes of the September 22, 2021 Board Meeting be approved. There being no discussion the Chairman called for a vote. All Trustees present voted in favor of the motion and the Chairman declared the motion carried.

Communications

Mr. Nelson reviewed the APTA Transform Conference brochure. Board members were invited to inform Mrs. Hirsch if they intend on attending the conference in Orlando, Florida.

Reports of Officers, Committees and the General Manager

General Manager's Report

Mr. Nelson informed Board members that the CDC has approved the COVID-19 Pfizer booster shot for front line employees. Mr. Nelson announced MetroLINK's on-site cyber security grant activities took place earlier this week. He noted assessments focused on safety and security, as well as risk management. Mr. Nelson also reported on Channel Cat Taxi activities. The Channel Cat will end the season on October 17, 2021.

Old Business

Personnel

None

New Business

FY2022 Budget & Tax Levy Ordinance

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve publication of a public hearing notice for the FY2022 budget and levy ordinance. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Diesel Tank Decommission Change Order #1 & #2

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, to approve change order #1 and #2 to Partners in Petroleum Equipment Co. for the decommissioning of one diesel tank at a revised not to exceed cost of \$59,004.75. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Updated Force Account Plan

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, to approve the updated force account plan. There being no discussion, the Chairman called for a vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Disposal of Surplus Vehicles and Channel Cat Equipment

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, to approve the preparation and publication of public auctions for the sale of surplus vehicles and Channel Cat Ferryboat leftover equipment, and to proceed with contracts to responsive and responsible bidders. There being no discussion, the Chairman called for a vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

NTD User Role Change

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding to approve adding Chelsey Hohensee as a User Manager for NTD management and reporting. There being no discussion, the Chairman called for a vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Other Business

Mr. Nelson presented a natural gas cost analysis, including hedging options. After a brief discussion, no action was taken.

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, to move the Board of Trustees meeting from October 27th, 2021 to October 25, 2021. After discussion, the Chairman called for a vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Executive Session

Chairperson Baecke invited Board Members to adjourn into Executive Session at 1:47 p.m. for the purpose of discussing "Personnel". Chairperson Baecke provided the legal finding/factual basis supporting Personnel, i.e., 5 ILCS 120/2(c)(1). A motion was made by Trustee Ontiveros with Trustee Krouth seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to adjourn back into regular session at 2:05 p.m. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairperson declared the motion as carried. No action was taken during Executive Session.

Matter Arising Out of Closed Session

Trustee Krouth made a motion, seconded by Trustee Tyler-Jamison, to approve Resolution #2021-23. After discussion, the Chairperson call for a vote. Upon roll call vote all Trustees voted in favor of the motion and the Chairperson declared the motion carried.

Adjourn

At 2:07PM Chairman Baecke entertained a motion to adjourn. Trustee Ontiveros made the motion to adjourn and the Chairman declared the motion carried.



Tearani McDonald, Acting Recording Secretary



Robert Baecke, Chairman



Maria Ontiveros, Secretary/Treasurer