

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**September 22, 2021**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, September 22, 2021 at MetroLINK's Center Station at 1200 River Drive in Moline, IL at 1:00 PM with Chairperson Baecke presiding. Acting Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Robert Baecke – East Moline  
Berlinda Tyler-Jamison – Rock Island  
Maria Ontiveros – Moline  
Melinda Thorngren – Silvis  
Dave Krouth - Milan

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Chelsey Hohensee – Manager of Operations  
Colleen Kasbohm – Director of Finance  
Heather Allen – Senior Accountant  
Jim Tuttle – Systems Administrator  
Greg Meldrum – IT Technician  
Josh Hatler – Project Planner  
Ralph Beswick Director of Operations  
Ben Castro – Transportation Planner  
Steve Quested – Operations Supervisor  
Tearani McDonald – Data Clerk  
Roger Strandlund – MetroLINK Legal Counsel  
Marty Byron – Member of the public

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Ontiveros made a motion, with Trustee Tyler-Jamison seconding, that the Minutes of the September 1, 2021 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

Mrs. Hohensee introduced Operations Supervisor Steve Quested.

**August 2021 Financial Statement**

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, that the August 2021 Financial Statement be approved. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

### August 2021 Invoices

#### Quad City Garage Policy Group

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, that the August 2021 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

#### MetroLINK

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, that the August 2021 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

### Communications

Mrs. Hirsch reported on an article from Icomera which highlighted the Midwest Transit Conference that General Manager, Jeff Nelson spoke at. She shared a quote that resonated with the transit agencies in attendance. A news article was shared with Board Members that addressed MetroLINK's second free vaccine clinic. Passenger Transport shared an article written by General Manager, Jeff Nelson "Expanding Our Role as a Community Partner" post 9/11. APTA's AdWheel Awards were presented to the Board which includes two categories MetroLINK ranked in.

### Reports of Officers, Committees, and the General Manager

#### Ridership Report

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve the August 2021 Ridership Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

#### Maintenance Report

Trustee Krouth made a motion, with Trustee Thorngren seconding, to approve the August 2021 Maintenance Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

#### General Manager's Report

Mr. Nelson announced the QC Marathon will be held on Sunday, September 26th. MetroLINK will be providing shuttle for the runners back to Centre Station. Mr. Nelson reported on Capital projects.

The Channel Cat 2021 season is due to wrap-up the second weekend of October. The John Deere dock upgrades are scheduled to begin in the next few weeks.

### Old Business

#### Personnel

None

### New Business

#### Resolution 2021-21 Submittal of a Passenger Ferry Grant Program Application

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve Resolution 2021-21 for the submittal of a Capital Grant Application for Passenger Ferry Grant funding (FTA Section 5307) at an amount of up to \$2,000,000 for the design and construction of a new East Moline dock and related passenger amenities. After discussion a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

#### FY2022 Budget Timeline

FY2022 Budget & Tax Levy Ordinance was presented to the Board of Trustees, no action was taken.

#### Consideration of Amendment #1 to Purchase Agreement with Center for Transportation & the Environment (CTE)

Trustee Tyler-Jamison made a motion, with Trustee Thorngren seconding, to approve Amendment #1 to the Center for Transportation & the Environment contract for facilities assessment and bus expansion analysis at a cost of up to \$110,305 for Phase 2. After discussion a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

#### TrAMS User Role Modification – NTD Editor

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to submit the TrAMS NTD user role modifications as described in the memo. After discussion a roll call vote was taken showing all Trustees voting "Aye", and Chairman Baecke declared the motion carried.

#### Redeem 2021 Membership

Trustee Ontiveros made a motion, with Trustee Krouth seconding to approve the 2021 membership investment in Redeem. There being no discussion, the Chairman called for a vote. All Trustees voting "Aye", the Chairman declared the motion carried. Mr. Baecke abstained as he is a former board member of REDEEM.

Executive Session

Chairperson Baecke invited Board Members to adjourn into Executive Session at 1:47 p.m. for the purpose of discussing "Personnel" and "Safety/Security Procedures". Chairperson Baecke provided the legal finding/factual basis supporting Personnel and Safety/Security, i.e., 5 ILCS 120/2(c)(1) and (8). A motion was made by Trustee Krouth with Trustee Tyler-Jamison seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Krouth made a motion, with Trustee Thorngren seconding, to adjourn back into regular session at 2:14 p.m. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairperson declared the motion as carried. No action was taken during Executive Session.

Matter Arising Out of Closed Session

Transition of Title of "General Manager" to "Chief Executive Officer/Managing Director", with limited application to specific employee, i.e., Jeff Nelson. Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, to have the District hereafter apply a title to Mr. Nelson as follows: "Chief Executive Officer/Managing Director". Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Other Business

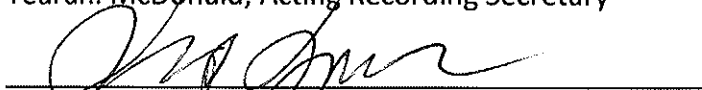
None

Adjourn

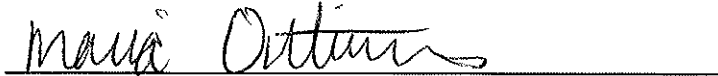
At 2:17 PM Chairman Baecke entertained a motion to adjourn. Trustee Ontiveros made the motion to adjourn.



Tearani McDonald, Acting Recording Secretary



Robert Baecke, Chairman



Maria Ontiveros, Secretary-Treasurer