

**MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

September 14 2022

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, September 14, 2022 at MetroLINK's Administrative Office at 1515 River Drive in Moline, IL at 1:00 PM with Chairperson Tyler-Jamison presiding. Acting recording secretary Kelly Brinkman called the roll of the Board Members

Trustees Present

Berlinda Tyler-Jamison – Rock Island
Dave Krouth – Milan
Maria Ontiveros – Moline
Melinda Thorngren – Silvis
Theresa Appleman – East Moline

Trustees Absent/Excused

Others Present

Jennifer Hirsch – Manager of Administration
Brad Begyn – Manager of Operations & Maintenance
Ralph Beswick – Director of Operations
Josh Hatler – Project Planner
Claudia Brewer – Center Station Supervisor
Eric Crane – IT Technology
Don Krueger – Director of Risk Management & Security
Jeanette Amidon – Special Programs Coordinator
Diana Armstrong – Accounts Receivable Clerk
Kelly Brinkman – Acting Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Public with Business Before the Board

None

Approval of Minutes

Trustee Thorngren made a motion, with Trustee Krouth seconding, that the minutes of the August 24, 2022 Board of Trustees meeting be approved. There being no further discussion, the Chairperson called for a vote. A vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

August 2022 Capital Grant Invoices

Trustee Krouth made a motion, with Trustee Appleman seconding, to approve the Capital Project invoices and associated federal grant draws. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Communications

Ms. Hirsch shared an article from IDOT Interchange that highlighted MetroLINK's REBUILD Illinois Investment grant.

Reports of Officers, Committees, and the CEO/Managing Director

CEO/Managing Director's Report

Ms. Hirsch reported on Channel Cat ridership and activities. The Board was informed of Clever and IPTA conferences that several staff members were attending.

Old Business

Personnel

None

New Business

Payroll Memorandum

Trustee Appleman made a motion, with Trustee Ontiveros seconding, to reclassify Director of Finance to Comptroller. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to create a Planning Specialist role. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Veteran Accessibility Program

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to implement a Veteran Accessibility Program, effective November 1, 2022. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried. Trustee Krouth abstained from voting.

RFP for the Acquisition of Passenger Ferryboat Contracted Services

Trustee Ontiveros made a motion, with Trustee Appleman seconding, to approve, prepare and publish a Public Notice of Request for Proposals for the acquisition of passenger ferryboat contracted services and to proceed with the issuance of the RFP package to identified, qualified, responsive, and responsible proposers. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Redeem 2022 Membership

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve the 2022 membership investment in Redeem. There being no discussion, the Chairman called for a vote. All Trustees voting "Aye", the Chairman declared the motion carried.

Card Access System

Trustee Krouth made a motion, with Trustee Thorngren seconding, to award Interconnex the contract for a total of \$180,451.97 to replace the Card Access system at OMC, Center Station, East Pointe, STS and District Station. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Other Business

Chairperson Tyler-Jamison inquired of the Strategic Plan timeline. Ms. Hirsch let the Board know to expect an update on the Strategic Plan in November.

Adjourn

At 1:35 Chairperson Tyler-Jamison entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.



Kelly Brinkman, Acting Recording Secretary



Berlinda Tyler-Jamison, Chairperson



Maria Ontiveros, Secretary-Treasurer