

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

August 24, 2022

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, August 24, 2022 at MetroLINK’s Administrative Office at 1515 River Drive in Moline, IL at 1:00 PM with Vice-Chairperson Krouth presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Berlinda Tyler-Jamison – Rock Island
Dave Krouth – Milan
Maria Ontiveros - Moline
Melinda Thorngren – Silvis
Theresa Appleman – East Moline

Others Present

Jeff Nelson – CEO/Managing Director
Jennifer Hirsch – Manager of Administration
Brad Begyn – Manager of Operations & Maintenance
Ralph Beswick – Director of Operations
Kelly Brinkman – Director of Human Resources
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Ben Castro – Transportation Planner
James Williamson – Bus Driver
Tearani McDonald – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Employee Recognition

James Williamson, Bus Driver was recognized for 35 years of service

Public with Business Before the Board

None

Approval of Minutes

Trustee Thorngren made a motion, with Trustee Appleman seconding, that the minutes of the August 10, 2022 Board of Trustees meeting be approved. There being no further discussion, the acting Vice-Chairperson called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, acting Vice-Chairperson Krouth declared the motion carried.

July 2022 Financial Statement

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the July 2022 Financial Statement be approved. There being no further discussion, the Vice-Chairperson called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, Vice-Chairperson Krouth declared the motion carried.

July 2022 Invoices

Quad City Garage Policy Group

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the July 2022 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Vice-Chairperson called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, Vice-Chairperson Krouth declared the motion carried.

MetroLINK

Trustee Ontiveros made a motion, with Trustee Appleman seconding, that the July 2022 MetroLINK invoices be approved for payment. There being no further discussion, the Vice-Chairperson called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, Vice-Chairperson Krouth declared the motion carried.

Communications

A Strategic Planning update memorandum was given to the Board. Mrs. Hirsch showed a video “This is APTA”. Board members were invited to the City of Moline’s Sesquicentennial Celebration. Centre Station will have kiosks with historical Moline information on display.

Reports of Officers, Committees, and the CEO/Managing Director

Ridership Report

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, to approve the July 2022 Ridership Report. There being no further discussion, the Vice-Chairperson called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, Vice-Chairperson Krouth declared the motion carried.

Maintenance Report

Trustee Appleman made a motion, with Trustee Ontiveros seconding, to approve the July 2022 Maintenance Report. After discussion, the Vice-Chairperson called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, Vice-Chairperson Krouth declared the motion carried.

At 1:37 p.m. Vice-Chairperson turned the meeting over to Chairperson Tyler-Jamison.

CEO/Managing Director’s Report

Mr. Nelson reported on Channel Cat activities. The Board was informed of upcoming APTA conferences.

Old Business

Personnel

None

New Business

Issuance of a Public Notice for the Acquisition of Vehicle Maintenance Services

Trustee Krouth made a motion with Trustee Thorngren seconding, to prepare and publish a public notice of the request for proposals (RFP) for the acquisition of Vehicle Maintenance Services and to proceed with the issuance of the RFP package to identify qualified, responsive, and responsible proposers.

Executive Session

Chairperson Tyler-Jamison invited Board Members to adjourn into Executive Session at 1:42 PM for the purpose of discussing "Collective Bargaining". Legal Counsel provided the legal finding/factual basis supporting Personnel, i.e., 5/ILCS 120/2(c) (2). A motion was made by Trustee Krouth with Trustee Thorngren seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Ontiveros made a motion with Trustee Krouth seconding, to adjourn back into regular session at 2:05 PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairperson declared the motion as carried.

Matter Arising Out of Closed Session

Trustee Krouth made a motion, with Trustee Thorngren seconding to approve the ATU Local 313/STS Collective Bargaining Agreement. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Executive Session

Chairperson Tyler-Jamison invited Board Members to adjourn into Executive Session at 2:07 p.m. for the purpose of discussing "Personnel". Legal Counsel provided the legal finding/factual basis supporting Personnel, i.e., 5 ILCS 120/2(c)(1). A motion was made by Trustee Appleman with Trustee Ontiveros seconding, to adjourn into Executive Session. Upon roll call vote, all Trustees voted in favor of the motion and the Chairperson declared the motion as carried.

Trustee Krouth made a motion, with Trustee Thorngren seconding, to adjourn back into regular session at 2:57 PM. A roll call vote was taken showing all Trustees voting in favor of the motion and the Chairperson declared the motion as carried.

Matter Arising Out of Closed Session

MetroLINK staff will provide a payroll memorandum in a future meeting. No action was taken.

Other Business

Staff is requesting board consideration of a waived fare program for area Veterans, to be formally acted on at the September 14, 2022 meeting.

Adjourn

At 3:04 p.m Chairperson Ontiveros entertained a motion to adjourn. Trustee Krouth made the motion to adjourn and the Chairperson declared the motion carried.



Tearani McDonald, Recording Secretary



Berlinda Tyler-Jamison, Chairperson



Maria Ontiveros, Secretary/Treasurer