

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

June 22, 2022

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 22, 2022 at MetroLINK's Administrative Office at 1515 River Drive in Moline, IL at 1:00 PM with Chairperson Tyler-Jamison presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Berlinda Tyler-Jamison – Rock Island
Dave Krouth – Milan
Melinda Thorngren – Silvis
Theresa Appleman – East Moline

Others Present

Jennifer Hirsch – Manager of Administration
Brad Begyn – Manager of Operations & Maintenance
Ralph Beswick – Director of Operations
Kelly Brinkman – Director of Human Resources
Colleen Kasbohm – Director of Finance
Devon White – Director of Innovation
Don Krueger – Director of Risk Management & Security
Heather Allen – Senior Accountant
Greg Meldrum – IT Technician
Melanie Durbin – Payroll & Benefits Coordinator
Diana Armstrong – Accounts Receivable Clerk
Josh Hatler – Project Planner
Ben Castro – Transportation Planner
Tearani McDonald – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Public with Business Before the Board

None

Approval of Minutes

Trustee Krouth made a motion, with Trustee Ontiveros seconding, that the minutes of the June 8, 2022 Board of Trustees meeting be approved. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

May 2022 Financial Statement

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the May 2022 Financial Statement be approved. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

May 2022 Invoices

Quad City Garage Policy Group

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the May 2022 Quad City Garage Policy Group invoices be approved for payment. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

MetroLINK

Trustee Krouth made a motion, with Trustee Appleman seconding, that the May 2022 MetroLINK invoices be approved for payment. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Communications

Mrs. Hirsch shared an article of Passenger Transport which highlighted the APTA Rail Conference that CEO/Managing Director, Jeff Nelson spoke at.

Reports of Officers, Committees, and the CEO/Managing Director

Ridership Report

Trustee Appleman made a motion, with Trustee Thorngren seconding, to approve the May 2022 Ridership Report. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried

Maintenance Report

Trustee Ontiveros made a motion, with Trustee Krouth seconding, to approve the May 2022 Maintenance Report. There being no further discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

CEO/Managing Director's Report

Mrs. Hirsch reported that employee training will be taking place over the next few days. This is the first in-person training to take place since the pandemic. The John Deere dock is scheduled to be completed just before the 4th of July holiday weekend. Mrs. Hirsch reported on Channel Cat ridership. Mrs. Hirsch announced the Deputy Sherriff and his K-9 companion are assisting the City of Davenport this morning. The Board was informed of upcoming APTA conferences.

Old Business

Personnel

Mrs. Kasbohm introduced new Payroll & Benefits Coordinator, Melanie Durbin.

New Business

IT Consulting Contract Recommendation

Trustee Krouth made a motion, with Trustee Thorngren seconding, to authorize Executive Director/CEO (or his designee) to execute a contract with Winsor Consulting, subject to approval of MetroLINK legal counsel and compliance with regulatory and other legal authorities. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Consideration of Annual Updates to MetroLINK's Public Transportation Agency Safety Plan (PTASP)

Trustee Appleman made a motion, with Trustee Krouth seconding, to table this item at this time. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Other Business

Trustee Krouth mentioned to staff in regards to a shelter placement at the Milan Hy-Vee. Chairperson Tyler-Jamison reminded the board of the Strategic Planning Meeting taking place on July 20, 2022.

Adjourn

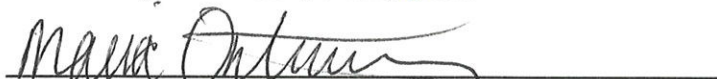
At 1:48 p.m Chairperson Tyler-Jamison entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.



Tearani McDonald, Recording Secretary



Berlinda Tyler-Jamison, Chairperson



Maria Ontiveros, Secretary-Treasurer