

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**June 12, 2019**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, June 12, 2019, at 1:00 PM at the Operations & Maintenance Center located at 4501 Fourth Avenue in Rock Island, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Katharine Lohse - Silvis  
Berlinda Tyler-Jamison – Rock Island

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager  
Jennifer Hirsch – Manager of Administration  
Alison McGaughey – Marketing Specialist  
Colleen Kasbohm – Director of Finance  
Heather Allen – Procurements and Grants Coordinator  
Jeanette Amidon – Program Coordinator  
Kelly Brinkman – Director of Human Resources  
Devon White – Information Systems Coordinator  
Greg Meldrum – IT Technician  
Chelsey Hohensee – Manager of Operations  
Mitch Pannell – Assistant Director of Operations  
Ralph Beswick – Director of Operations  
Matt Simaytis – Director of Maintenance  
Luke Hansen – Director of Facilities  
Matt Tallman – Parts Manager  
Tanner Osing – Transportation Planner  
Claudia Brewer – Centre Station Supervisor  
Ashley McMahan – Business Administration Intern  
Cameron Shotton – Planning Intern  
Barb Springer – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Baecke made a motion, with Trustee Tyler-Jamison seconding, that the Minutes of the May 22, 2019 Board Meeting be approved. There being no discussion the Chairman called for a vote. All Trustees voted “Aye” and the Chairman declared the motion carried.

### **Communications**

Mr. Nelson distributed copies of the new Channel Cat brochure, the Milan Microtransit postcard w/magnet, photos from the “Paint While You Wait” project and briefly discussed all. He also distributed articles from Governing Magazine and Passenger Transport Magazine, both mentioning MetroLINK as winners of the APTA Gold Bus Safety Award.

### **Reports of Officers, Committees and the General Manager**

#### **General Manager’s Report**

Mr. Nelson announced that the new Milan Microtransit program kicked off on June 10, 2019. This program will be reviewed and assessed in six months. He also reported on the electric bus open house and gave updates on the recently passed federal capital bill and the Channel Cat. Mr. Nelson then reported on his trip to Washington, DC to meet with congressional leaders and their staffers regarding transit. This meeting also included major media to give them an overview of transit. Deputy Smith is beginning his regular schedule with MetroLINK which will now provide a deputy available for service 7 days a week.

### **Old Business**

#### **Personnel**

The following new employees were introduced:

Ashley McMahan – Finance Intern  
Cameron Shottler – Planning Intern  
Greg Meldrum – IT Technician  
Matt Tallman – Parts Manager

### **New Business**

#### **Issuance of a Public Notice for the Request for Proposals for MetroLINK Audit Services**

Trustee Tyler-Jamison made a motion, with Trustee Lohse seconding, to publish a Public Notice of the Request for Proposals (RFP) for the acquisition of Audit Services and to proceed with the issuance of the RFP package to identify qualified, responsive and responsible proposers. After discussion, the Chairman called for a vote. All Trustees voted “Aye” and the Chairman declared the motion carried.

#### **Resolution 2019-06 for Submittal of 5339 Bus and Bus Facilities Competitive Grant Program Application**

Trustee Baecke made a motion, with Trustee Lohse seconding, to approve Resolution 2019-06 for submittal of a Capital Grant Application for Fiscal Year 2019 Bus and Bus Facilities Competitive Grant Program funding for the purchase of shelters with related equipment, such as solar powered lighting or real-time signs and six (6) 35’ battery electric buses with leased batteries at a total estimated cost of \$5,487,716. After discussion, the Chairman called for a roll

call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

Resolution 2019-07 for Submittal of Information for IDOT's Consolidated Capital Grant Program Application

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to approve Resolution 2019-07 for submittal of information for IDOT's Consolidated Capital Grant Application for Fiscal Year 2019 Bus and Bus Facilities Competitive Grant Program funding for the purchase of Four (4) 35' battery electric buses with leased batteries at a total estimated cost of \$3,625,144. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

**Other Business**

None

**Adjourn**

At 1:32 PM Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn and the Chairman declared the motion carried.

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Barbara Springer, Recording Secretary

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Lawrence Lorensen, Chairman

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Robert J. Baecke, Secretary/Treasurer