

# MINUTES OF THE REGULAR MEETING OF THE QUAD CITY GARAGE POLICY GROUP

May 22, 2018

The Regular Meeting of the Quad City Garage Policy Group was held on Tuesday, May 22, 2018 at 9:00 AM at the Metro Operations and Maintenance Center with Chairman Baecke presiding. The Chairman asked the recording secretary to call the roll of the board members.

## **Attendance**

### **Roll Call**

Robert Baecke – Chairman  
Brandon Wright – City of Davenport  
Jeff Nelson - MetroLINK

### **Others Present**

Jennifer Hirsch – Manager of Administration, MetroLINK  
Colleen Kasbohm – Director of Finance, MetroLINK  
Chelsey Hohensee – Manager of Operations, MetroLINK  
Matt Simaytis – Director of Maintenance, MetroLINK  
Ralph Beswick – Director of Operations, MetroLINK  
Heather Allen – Senior Accountant  
Barb Springer – Recording Secretary, MetroLINK  
Roger Strandlund – Legal Counsel, MetroLINK

## **Public with Business before the Board**

None

## **Approval of the Minutes**

Trustee Wright made a motion, with Trustee Nelson seconding, to approve the Minutes of the November 21, 2017 board meeting. There being no discussion, the Chairman called for the vote. All Members voting “Aye”, the Chairman declared the motion carried.

## **Old Business**

None

## **New Business**

FY2019 QCGPG Budget – Trustee Wright made a motion, with Trustee Nelson seconding, to approve the FY2019 QCGPG Budget. After discussion the Chairman called for a vote. All Members voting “Aye”, the Chairman declared the motion carried.

## **Other Business to Come Before the Board**

Mrs. Kasbohm mentioned that an audit is scheduled for July 30, 2018. This will be year 4 of the 5 year contract. Trustee Wright made a motion, with Trustee Nelson seconding, to accept the Martin Hood engagement letter consistent with the contract pricing with a variance of 3-5%. After discussion the Chairman called for a vote. All Members voting “Aye”, the Chairman declared the motion carried.

Mr. Nelson mentioned that we are in the final phase of LEEDS Certification for the OMC. Also, the National Training Institute meeting will be hosted at OMC within the next six month.

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**Adjourn**

There being no further business to come before the Board, Trustee Wright motioned to adjourn. At 9:05 AM, the Chairman declared the motion carried.

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Barb Springer, Recording Secretary

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Robert Baecke, Chairman