

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**April 13, 2022**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, April 13, 2022 at MetroLINK's Centre Station at 1200 River Drive in Moline, IL at 1:08 PM with Chairperson Tyler-Jamison presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

**Trustees Present**

Berlinda Tyler-Jamison – Rock Island  
Dave Krouth – Milan  
Maria Ontiveros – Moline  
Melinda Thorngren – Silvis  
Theresa Appleman – East Moline

**Others Present**

Jeff Nelson – CEO/Managing Director  
Chelsey Waterman – Chief Operating Officer  
Jennifer Hirsch – Manager of Administration  
Colleen Kasbohm – Director of Finance  
Don Krueger – Director of Risk Management & Security  
Bill Baney – Deputy Sheriff  
Claudia Brewer – Centre Station Supervisor  
Greg Meldrum – IT Technician  
Josh Hatler – Project Planner  
Ben Castro – Transportation Planner  
Bill Baney – Deputy Sheriff  
Tearani McDonald – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel  
Maria Guzman – Bus Operator  
Lisa Welsh – Bus Operator

**Trustees Absent/Excused**

**Safe Driving Recognition**

Ms. Waterman recognized Maria Guzman and Lisa Welsh for their 5 years of safe driving.

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the minutes of the March 23, 2022 Board of Trustees meeting be approved. There being no further discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

### **Approval of Minutes**

Trustee Appleman made a motion, with Trustee Ontiveros seconding, that the minutes of the March 24, 2022 Special Board of Trustees meeting be approved. There being no further discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

### **Communications**

Mrs. Hirsch shared an article of Passenger Transport from March 25, 2022 which highlights the 2022 Legislative Conference that CEO, Jeff Nelson attended.

Mrs. Kasbaum introduced new Accounts Receivable Clerk, Diana Armstrong.

### **Reports of Officers, Committees, and the CEO/Managing Director**

#### **CEO/Managing Director's Report**

Mr. Nelson reported the TSA mask mandate has been extended to April 18, 2022. He gave a state and federal update. Mr. Nelson gave an update on the progress of the John Deere ferry dock installation. All 13 New Flyer CNG buses have been received. The new battery electric Proterra buses will begin delivery within the next few weeks. The Board was invited to an internal celebration to recognize the installation of the new CAD/AVL system Clever and the 22 new buses. Kai Swanson has accepted the offer to facilitate our final strategic planning session. Mr. Nelson informed the Board of upcoming APTA conferences.

### **Old Business**

#### **Personnel**

None

#### **Consideration of possible termination or other modification of Emergency Action Resolution 2020-07, adopted March, 2020**

Legal Counsel, Roger Strandlund discussed proposed modifications to the Emergency Action Resolution 2020-07. No action was taken at this time.

### **New Business**

#### **Consideration of Amendment #2 to Agreement with Center for Transportation & the Environment (CTE)**

Trustee Krouth made a motion, with Trustee Thorngren seconding, to approve and issue Amendment #2 to our existing Center for Transportation & the Environment contract for KPI reporting and analysis for a second year, at a cost of up to \$64,000. After discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

IDOT- DOAP FY2023 Application

Trustee Appleman made a motion, with Trustee Krouth seconding, to approve the submission of the DOAP grant application in order to receive the FY2023 contract from IDOT. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Morning Star Services Agreement

Trustee Appleman made a motion, with Trustee Krouth seconding, to approve and proceed with a services agreement with Morning Star Community NFP to provide service and unlimited access to residents at 3601 6<sup>th</sup> Avenue in Moline, Illinois at a cost of \$350.00 per month between April 1, 2022 – March 31, 2023. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Compensation and Classification Study Proposal

Trustee Thorngren made a motion, with Trustee Ontiveros seconding, to approve and concur to engage Pontifex Consulting, in the amount of \$15,250. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Consideration of Climate Action Plan

Trustee Thorngren made a motion, with Trustee Ontiveros seconding, to approve MetroLINK's Climate Action Plan, as part of our pledge to FTA's Sustainable Transit for a Healthy Planet Challenge. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Other Business

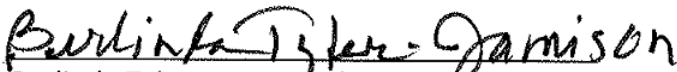
Chairperson Tyler-Jamison reiterated the date for the next Board of Trustees Strategic Planning Meeting. Trustee Ontiveros invited the Board to participate in Figge Family Day on May 15th

Adjourn

At 1:56 p.m Chairperson entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.



Tearani McDonald, Recording Secretary



Berlinta Tyler-Jamison, Chairperson



Maria Ontiveros, Secretary-Treasurer