

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**April 10, 2019**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, April 10, 2019, at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Katharine Lohse - Silvis  
Berlinda Tyler-Jamison – Rock Island

Trustees Absent/Excused

Others Present

Jeff Nelson – General Manager  
Alison McGaughey – Marketing Specialist  
Carol Brenner – Payroll and Benefits Administrator  
Colleen Kasbohm – Director of Finance  
Don Krueger – Director of Risk Management & Security  
Heather Allen – Procurements and Grants Coordinator  
Jeanette Amidon – Program Coordinator  
Kelly Brinkman – Director of Human Resources  
Chelsey Hohensee – Manager of Operations  
Mitch Pannell – Assistant Director of Operations  
Matt Simaytis – Director of Maintenance  
Tanner Osing – Transportation Planner  
Claudia Brewer – Center Station Supervisor  
Barb Springer – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

**Public with Business Before the Board**

None

**Employee Recognition**

5 years of service – Natalie Kutzman, Operator

**Approval of Minutes**

Trustee Baecke made a motion, with Trustee Lohse seconding, that the Minutes of the March 27, 2019 Board Meeting be approved. There being no discussion the Chairman called for a vote. The majority of Trustees present voted in favor of the motion and the Chairman declared the motion carried. Trustee Tyler-Jamison abstained as she was not present at that meeting.

## **Communications**

### **Quad City Arts Grant Award**

Mr. Nelson discussed the Quad City Arts “Arts Dollars, Art Project Grant” that MetroLINK recently received.

## **Reports of Officers, Committees and the General Manager**

### **General Manager’s Report**

Mr. Nelson gave a state and federal update. He mentioned that he would be attending the APTA

CEO conference in Chicago later this week and that next week MetroLINK will be a presenter in Champaign at an Avail/Fleetnet Users Group Meeting. He also reported that the Parts Manager position is open and vacant at this time.

## **Old Business**

### **Personnel**

None

## **New Business**

### **Resolution 2019-05 for the Submission of a State Grant Application for Bus Replacements**

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to approve Resolution 2019-05 and submittal of a Grant Application to the Illinois Department of Transportation to utilize Downstate Operating Assistance Program Funds as an eligible expense for debt repayment on the purchase of up to twelve (12) replacement all electric buses at a cost of up to \$11,000,000. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

### **Contract Award for the Multimodal Station Skywalk Construction**

Trustee Baecke made a motion, with Trustee Lohse seconding, to award a contract to General Constructors at a cost of \$1,456,413 pending Pre-Award concurrence by the Illinois Department of Transportation and the City of Moline. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

### **Hold Harmless Agreement for Shelter at UnityPoint Clinic – SouthPark Pointe**

Trustee Tyler-Jamison made a motion, with Trustee Baecke seconding, to enter into a License and Hold Harmless Agreement with Build to Suit, Inc., the property owner, to document the placement of one (1) bus shelter on the south side of 39<sup>th</sup> Avenue near the UnityPoint SouthPark Pointe Clinic at approximately 1700 39<sup>th</sup> Avenue, Moline, IL. After discussion, the Chairman called for a roll call vote. All Trustees voted in favor of the motion and the Chairman declared the motion carried.

**Other Business**

Discussion was held changing the meeting location on June 12, 2019 to the OMC so the Board could tour the building and see recent changes made at this location.

**Adjourn**

At 1:50 PM Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn and the Chairman declared the motion carried.

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Barbara Springer, Recording Secretary

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Lawrence Lorensen, Chairman

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Robert J. Baecke, Secretary/Treasurer