

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

**March 27, 2019**

The Regular Meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, March 27, 2019 at 1:00 PM at the Administrative Offices located at 1515 River Drive in Moline, Illinois with Chairman Lorensen presiding. The Chairman asked the Recording Secretary to call the roll of the Board Members.

Trustees Present

Lawrence Lorensen – Moline  
Jerry Wilson – Milan  
Robert Baecke – East Moline  
Katharine Lohse – Silvis

Trustees Absent/Excused

Berlinda Tyler-Jamison – Rock Island

Others Present

Jennifer Hirsch – Manager of Administration  
Alison McGaughey – Marketing Specialist  
Carol Brenner – Payroll & Benefits Administrator  
Chelsey Hohensee – Manager of Operations  
Colleen Kasbohm – Director of Finance  
Don Krueger – Director of Risk Management & Security  
Heather Allen – Senior Accountant  
Jeanette Amidon – Program Coordinator  
Kelly Brinkman – Director of Human Resources  
Luke Hansen – Facilities Engineer  
Matt Simaytis – Director of Maintenance  
Ralph Beswick – Director of Operations  
Tanner Osing – Transportation Planner  
Barb Springer – Recording Secretary  
Roger Strandlund – Califf & Harper  
Greg Douglas – Martin Hood  
Mitch Schluter – Martin Hood

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Baecke made a motion, with Trustee Wilson seconding, that the Minutes of the March 13, 2019 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

### **February 2019 Financial Statement**

Trustee Baecke made a motion, with Trustee Lohse seconding, that the February 2019 Financial Statement be approved. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

### **February 2019 Invoices**

#### Quad City Garage Policy Group

Trustee Lohse made a motion, with Trustee Wilson seconding, that the February 2019 invoices for the Quad City Garage Policy Group be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

#### MetroLINK

Trustee Lohse made a motion, with Trustee Baecke seconding, that the February 2019 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

### **Communications**

None

### **Reports of Officers, Committees, and the General Manager**

#### Ridership Report

Trustee Baecke made a motion, with Trustee Lohse seconding, to approve the Ridership Report. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

#### Maintenance Report

Trustee Baecke made a motion, with Trustee Wilson seconding, to approve the Maintenance Report. After discussion, the Chairman called for a vote. With all Trustees present voting “Aye”, Chairman Lorensen declared the motion carried.

#### General Manager’s Report

Mrs. Hirsch reported that Mr. Nelson and Ms. Lohse had attended the APTA Legislative Conference recently in Washington, DC. She announced that there will be a joint press conference with RTA on April 25 that Mayor Acri will also be attending as part of a state wide “Get on Board” initiative. On April 24 the TSA will be presenting tabletop exercises at MetroLINK. The Proterra buses will be arriving at the end of April. There will be an upcoming ribbon cutting with Congresswoman Bustos to celebrate the arrival of the new electric buses.

### **Old Business**

#### Personnel

None

### **New Business**

#### FY2018 Audit

Representatives from Martin Hood reviewed the FY2018 audit and declared it an unmodified “clean” audit. Trustee Baecke made a motion, with Trustee Lohse seconding, to approve the FY2018 audit. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

#### Liability Insurance Renewals 2019-2020

Trustee Lohse made a motion, with Trustee Wilson seconding, to approve 2019-2020 insurance premiums for general liability and commercial auto as outlined in the board memo. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

#### Resolution 2019-03 for Submittal of a FFY-2019 Certifications & Assurances

Trustee Lohse made a motion, with Baecke seconding, to approve Resolution 2019-03 for the submittal of FFY-2019 Annual Certifications & Assurances. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

#### Resolution 2019-04 for Submittal of a FFY-2019 Passenger Ferryboat Discretionary Capital Grant Application

Trustee Baecke made a motion, with Trustee Wilson seconding, to approve Resolution 2019-04 and submittal of a Capital Grant Application for Passenger Ferry Grant funding (FTA Section 5307) at an amount of up to \$1,500,00.00 (80% Federal/20% City of Davenport) for the design and construction of a new Village of East Davenport dock and related passenger amenities, as noted. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

#### Consideration of a License Agreement for a Moline Wal-Mart Shelter

Trustee Wilson made a motion, with Trustee Lohse seconding, enter into a License Agreement with Wal-Mart, the property owner, to document the placement of one (1) bus shelter with real-time signage on the east side Moline Wal-Mart at approximately 3930 44<sup>th</sup> Avenue, Moline, IL. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

Morning Star Services Agreement

Trustee Baecke made a motion, with Trustee Lohse seconding, to proceed with a Services Agreement with Morning Star Community NFP to provide services and unlimited access to residents at 3601 6<sup>th</sup> Avenue in Moline, IL at a cost of \$350.00 per month between April 2, 2019 – March 31, 2020. A roll call vote was taken showing all Trustees present voting “Aye”, and Chairman Lorensen declared the motion carried.

**Other Business**

None

**Adjourn**

At 2:23 PM Chairman Lorensen entertained a motion to adjourn. Trustee Baecke made the motion to adjourn.

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Barbara Springer, Recording Secretary

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Lawrence Lorensen, Chairman

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Robert J. Baecke, Secretary /Treasurer