

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

March 23, 2022

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, March 23, 2022 at MetroLINK's Centre Station at 1200 River Drive in Moline, IL at 1:08 PM with Chairperson Tyler-Jamison presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Berlinda Tyler-Jamison – Rock Island
Dave Krouth – Milan
Maria Ontiveros – Moline
Melinda Thorngren – Silvis
Theresa Appleman – East Moline

Trustees Absent/Excused

Others Present

Jeff Nelson – CEO/Managing Director
Chelsey Waterman – Chief Operating Officer
Jennifer Hirsch – Manager of Administration
Ralph Beswick – Director of Operations
Colleen Kasbohm – Director of Finance
Don Krueger – Director of Risk Management & Security
Claudia Brewer – Centre Station Supervisor
Heather Allen – Senior Accountant
Greg Meldrum – IT Technician
Josh Hatler – Project Planner
Ben Castro – Transportation Planner
Bill Baney – Deputy Sheriff
Tearani McDonald – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel
Sandra Marshall – Bus Operator
Zevland Lee – Bus Operator
Mary Anne Boyd – Bus Operator
Sak Seangmany – Bus Operator

Safe Driving Recognition

Mr. Nelson recognized Sandra Marshall on her 20 years of safe driving, Mary Anne Boyd and Zevland Lee on their 5 years of safe driving, and Sak Seangmany on his 15 years of safe driving.

Public with Business Before the Board

None

Approval of Minutes

Trustee Ontiveros made a motion, with Trustee Krouth seconding, that the minutes of the March 9, 2022 Board of Trustees meeting be approved. There being no further discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

FY2021 RICMMTD Audit Presentation and Acceptance

Greg Douglas of Martin Hood LLC presented the FY2021 RICMMTD Audit. Trustee Krouth made a motion, with Trustee Ontiveros seconding to approve the FY2021 Audit. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

February 2022 Financial Statement

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the February 2022 Financial Statement be approved. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

February 2022 Invoices

Quad City Garage Policy Group

Trustee Krouth made a motion, with Trustee Thorngren seconding, that the February 2022 Quad City Garage Policy Group invoices be approved for payment. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

MetroLINK

Trustee Ontiveros made a motion, with Trustee Appleman seconding, that the February 2022 MetroLINK invoices be approved for payment. There being no further discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Communications

Mrs. Kasbohm presented the board with a Linwood Capital, LLC. Natural Gas Market Commentary.

Reports of Officers, Committees, and the CEO/Managing Director

Ridership Report

Trustee Appleman made a motion, with Trustee Ontiveros seconding, to approve the February 2022 Ridership Report. After discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Maintenance Report

Trustee Krouth made a motion, with Trustee Thorngren seconding, to approve the February 2022 Maintenance Report. There being no further discussion, the Chairperson called for a vote. With all Trustees present voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

CEO/Managing Director's Report

Mr. Nelson attended an APTA Legislative Conference in Washington DC. Mr. Nelson gave a brief update on bus builds. He reported on a recent BHC Career exploration class that OMC hosted, where students heard from administrative staff regarding their role in the transit agency. Mr. Nelson informed the Board that he will be speaking at a Chamber of Commerce Legislative Transportation Infrastructure event this Friday.

Old Business

Personnel

Mr. Nelson introduced Brad Rogers, Operations Supervisor and Claudia Brewer, Centre Station Supervisor.

New Business

Public Hearing Regarding the Submittal of a State Capital Consolidated Vehicle Procurement (CVP) Grant

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve publication of a notice and schedule of a public hearing to obtain comment on the submission of a state capital Consolidated Vehicle Procurement (CVP) grant for two minivans, and four 14-passenger vehicles at a total estimated cost of \$574,000 . After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", Chairperson Tyler-Jamison declared the motion carried.

Janitorial Contracts Extension – Amendment #3


Trustee Appleman made a motion, with Trustee Thorngren seconding, to approve the extended janitorial contract with R Services Unlimited through February 28, 2025 at the \$24.50 hourly rate.

Other Business


Chairperson Tyler-Jamison announced Trustee Krouth's birthday. She reminded the Board of the Strategic Planning Meeting taking place the following day at 10 a.m.

Adjourn

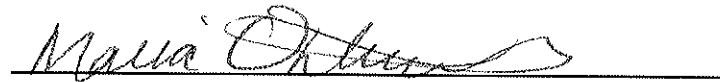
At 2:00 p.m Chairperson Tyler-Jamison entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.



Tearani McDonald, Recording Secretary



Berlinda Tyler-Jamison, Chairperson



Maria Ontiveros, Secretary-Treasurer