

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT**

February 24, 2021

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, February 24, 2021 at MetroLINK's Administrative Office in Moline, IL at 1:00 PM via in person, telephone conference or video conference with Chairperson Baecke presiding. The Recording Secretary called the roll of the Board Members.

Trustees Present via teleconference
or videoconference

Robert Baecke – East Moline
Berlinda Tyler-Jamison – Rock Island
Maria Ontiveros – Moline
Melinda Thorngren – Silvis
Dave Krouth - Milan

Others Present

Jeff Nelson – General Manager
Jennifer Hirsch – Manager of Administration
Colleen Kasbohm – Director of Finance
Heather Allen – Senior Accountant
Chelsey Hohensee – Manager of Operations
Jim Tuttle – Systems Administrator
Greg Meldrum – IT Technician
Tanner Osing – Transportation Planner
Barb Springer – Recording Secretary
Roger Strandlund – MetroLINK Legal Counsel

Trustees Absent/Excused

Public with Business Before the Board

None

Approval of Minutes

Trustee Krouth made a motion, with Tyler-Jamison seconding, that the Minutes of the February 10, 2021 Board of Trustees meeting be approved. There being no further discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

January 2021 Financial Statement

Trustee Ontiveros made a motion, with Trustee Thorngren seconding, that the January 2021 Financial Statement be approved. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairman declared the motion carried.

January 2021 Invoices

Quad City Garage Policy Group

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, that the January 2021 Quad City Garage Policy Group invoices be approved for payment. After discussion, the Chairman called

for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

MetroLINK

Trustee Tyler-Jamison made a motion, with Trustee Krouth seconding, that the January 2021 MetroLINK invoices be approved for payment. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Communications

None

Reports of Officers, Committees, and the General Manager

Ridership Report

Trustee Krouth made a motion, with Trustee Ontiveros seconding, to approve the January 2021 Ridership Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Maintenance Report

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, to approve the January 2021 Maintenance Report. After discussion, the Chairman called for a vote. A roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

General Manager’s Report

Mr. Nelson gave a state and federal legislative update. He reported that MetroLINK is currently providing complimentary door to door transportation for senior patients to Community Health Care sites to receive their Covid-19 vaccines. The “Ride Safe” kits are still being distributed to passengers containing a mask and hand sanitizer. The Human Resources Department hosted a job fair today at Centre Station in conjunction with indeed.com.

Upcoming APTA meetings include the Marketing & Communications Workshop this week and the Mobility Conference March 16-18. Board members should let us know of any interest in attending the virtual Mobility Conference. Mr. Nelson will be participating in a panel discussion with the American Society of Civil Engineers on “Transportation: Innovation in Times of Crisis” on March 3rd, and in another panel discussion on March 5th for the ABI Iowa Leadership Conference.

Old Business

Personnel

A tentative agreement has been signed with the Amalgamated Transit Union. The intention is to vote on the ratification at the next board meeting.

New Business

Resolution 2021-08 for Submittal of Amendment #2 to IL-2020-12

Trustee Krouth made a motion, with Trustee Tyler-Jamison seconding, to approve Resolution 2021-08 for the submission of the Amendment #2 recommendations as noted within the board memo. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and Chairman Baecke declared the motion carried.

FFY2021 Program of Projects – Public Notice

Trustee Thorngren made a motion, with Trustee Ontiveros seconding, to approve the publication of a public notice of an opportunity for public comment and public hearing on the FFY2021 Program of Projects utilizing Capital Grant Section 5307 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Transit Infrastructure Grants (CRRSAA) Federal Formula Funds. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Other Business

Approval of New Grant Submission Rather than Amendment #1 to IL-2020-043

At the January 12, 2021 Board of Trustees meeting, the board approved issuing an amendment to IL-2020-043 in order to change the grant from the purchase of four (4) electric buses to five (5) CNG buses. On February 22, 2021 FTA requested that we submit this change as a new grant, rather than an amendment to an existing grant.

Trustee Tyler-Jamison made a motion, with Trustee Ontiveros seconding, to submit a new grant for the purchase of five (5) CNG buses. After discussion a roll call vote was taken showing all Trustees voting “Aye”, and the Chairman declared the motion carried.

Adjourn

At 1:36 PM Chairman Baecke entertained a motion to adjourn. Trustee Krouth made the motion to adjourn.

Barbara Springer, Recording Secretary

Robert Baecke, Chairman

Maria Ontiveros, Secretary-Treasurer