

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
ROCK ISLAND COUNTY METROPOLITAN MASS TRANSIT DISTRICT  
February 9, 2022**

The regular meeting of the Rock Island County Metropolitan Mass Transit District Board of Trustees was held on Wednesday, February 9, 2022 at MetroLINK's Centre Station at 1200 River Drive in Moline, IL at 1:11 PM with Chairperson Tyler-Jamison presiding. Recording Secretary Tearani McDonald called the roll of the Board Members.

Trustees Present

Berlinda Tyler-Jamison – Rock Island  
Melinda Thorngren – Silvis  
Dave Krouth – Milan  
Theresa Appleman – East Moline

Trustees Absent/Excused

Maria Ontiveros – Moline

Others Present

Jeff Nelson – CEO/Managing Director  
Jennifer Hirsch – Manager of Administration  
Chelsey Waterman – Chief Operating Officer  
Kelly Brinkman – Director of Human Resources  
Colleen Kasbohm – Director of Finance  
Greg Meldrum, IT Technician  
Devon White – Director of Innovation  
Josh Hatler – Project Planner  
Ben Castro - Transportation Planner  
Tearani McDonald – Recording Secretary  
Roger Strandlund – MetroLINK Legal Counsel

**Public with Business Before the Board**

None

**Approval of Minutes**

Trustee Appleman made a motion, with Trustee Thorngren seconding, that the Minutes of the January 26, 2022 board meeting be approved. There being no discussion, the Chairperson called for a vote. All Trustees voting "Aye", the Chairperson declared the motion carried.

**Communications**

The board received two letters from the Illinois Department of Transportation congratulating MetroLINK on the successful submissions for the Rebuild Illinois grant. The board also received a media release announcing MetroLINK as a successful candidate of the Rebuild Illinois grant. MetroLINK will be using \$5,000,000 towards charging expansion.

## **Reports of Officers, Committees and the CEO/Managing Director**

### **CEO/Managing Director's Report**

Mr. Nelson reported on COVID-19 guidelines. He reiterated that the mask mandate is a federal requirement on public transportation. Currently the TSA mask mandate is effective through March 18, 2022. Mr. Nelson gave an update on the progress of the new bus builds and the fabrication of the Channel Cat dock. Upcoming APTA conferences and seminars were shared with the board.

### **Old Business**

#### **Personnel**

None

### **New Business**

#### **Resolution 2022-2 Submittal of Amendment #2 to CAP-14-1028-ILL**

Trustee Krouth made a motion, with Trustee Thorngren seconding, to approve Resolution 2022-2, authorizing the preparation and submittal of Amendment #2 to CAP-14-1028-ILL. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

#### **Issuance of a Public Notice for the Fare Collection Upgrade Project**

Trustee Krouth made a motion, with Trustee Appleman seconding, to approve the preparation and publication of a Request for Proposals for the fare collection project, and to proceed with issuance of the RFP package to identify qualified, responsive, and responsible proposers. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

#### **Issuance of a Public Notice for the acquisition of Electric Bus Charger, Equipment and Installation**

Trustee Thorngren made a motion, with Trustee Appleman seconding, to approve the preparation and publication of a Request for Proposals for electric bus charging project, and to proceed with issuance of the RFP package to identify qualified, responsive, and responsible proposers. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Issuance of a Public Notice for the 39<sup>th</sup> Ave & 16<sup>th</sup> Street Box Culvert Replacement Project

Trustee Krouth made a motion, with Trustee Appleman seconding, to approve the preparation and publication of a public notice of an Invitation for Bid (IFB) for the construction of 39<sup>th</sup> Avenue & 16<sup>th</sup> Street box culvert replacement and to proceed with the issuance of the IFB package to identify responsive and responsible bidders. After discussion, the Chairperson called for a vote. A roll call vote was taken showing all Trustees voting "Aye", and the Chairperson declared the motion carried.

Other Business


Mrs. Hirsch requested potential dates from the board members for a Strategic Planning meeting. She announced the passing of Quad City philanthropist Bob Ontiveros. Trustee Krouth shared Mayor Dawson would like to thank MetroLINK for the service to the Milan community.

Adjourn

At 2:15PM Chairman Tyler-Jamison entertained a motion to adjourn. Trustee Krouth made the motion to adjourn and the Chairperson declared the motion carried.

  
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Tearani McDonald, Recording Secretary

  
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Berlinda Tyler-Jamison, Chairperson

  
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Maria Ontiveros, Secretary-Treasurer